



**UWI Department of Economics Group March 8-9, 2018
HOTEL BOOKING FORM**

RESERVATION #	<i>To be completed by hotel staff</i>	BLOCK CODE: 180308UWID	CUT OFF DATE February 20, 2018
ARRIVAL DATE *	FLIGHT # FLIGHT TIME*	DEPARTURE DATE *	DEPARTURE TIME *
GUEST NAME (S) *	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr. <input type="checkbox"/> Dr. <input type="checkbox"/> Other		
SHARING WITH:			
# OF GUESTS *	ADULTS:		CHILDREN:
Select room and bed type by ticking the appropriate boxes	<u>ROOM TYPE</u>	<u>NIGHTLY RATE (US\$)</u>	
	ROOM TYPE/BED TYPE	Single	Double
<i>Deluxe rooms</i> <input type="checkbox"/>	DELUXE ROOM KING/DOUBLE BED	150.60	172.60
<i>Royal Club Rooms enjoy access to the private club lounge with breakfast & cocktails served daily.</i> <input type="checkbox"/>	ROYAL DELUXE ROOM	204.50	226.50
<i>Royal Club Suites enjoy access to the private club lounge with breakfast & cocktails served daily.</i> <input type="checkbox"/>	ROYAL ONE BEDROOM SUITE	276	276
<ul style="list-style-type: none"> • Room/Bed types will be booked based on availability • Check In Time – 3 pm • Check Out Time 12 noon 	<ul style="list-style-type: none"> • Rates above are per room per night and are inclusive of: <ul style="list-style-type: none"> ○ Full buffet breakfast ○ Service Charge – 10% ○ Energy Surcharge – US\$8 ○ Special Room Tax - US\$ 4 • Maximum capacity of bedrooms is 4 persons with an extra person charge of US\$ 25.30 per person (applicable for the 4th person in the room) 		
CONTACT INFORMATION*	PHONE #	ADDRESS	
	FAX #		
	E-MAIL ADDRESS	:	
CREDIT CARD GUARANTEE	TYPE*	CC NUMBER*	EXPIRY DATE**
CARD HOLDER NAME		SIGNATURE	
CANCELLATION POLICY	<ul style="list-style-type: none"> • Reservations may be guaranteed by any major credit card or a cash deposit. • Guaranteed reservations are held until noon of the day following stated arrival date. • Guaranteed no-shows are charged one night's room rate, however if cancellation is received 2 days (48 hours) prior to the day of arrival, the penalty will be waived. • Unguaranteed reservations are released at 6.00 p.m. on the day of arrival 		

PLEASE COMPLETE ALL SECTIONS & RETURN BY E-MAIL TO sales4@jamaicapegasus.com